Quantitative Methods in Gene Regulation III

7–8 December 2015
Corpus Christi College, Cambridge, UK

http://genereg.iopconfs.org

Organised by the IOP Biological Physics Group
Co-sponsored by the Society of Biology
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Enquiries

General organisation
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E-mail: jon.roe@iop.org

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E-mail: conferences@iop.org

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Oliver Stegle, EMBL-EBI, UK

The Quantitative Methods of Gene Regulation III Conference is organised by:

IOP | Institute of Physics
    Biological Physics Group

IOP Biological Physics Group

Disclaimer
The Institute of Physics, Corpus Christi College and their approved representatives cannot take responsibility for any accident, loss or damage to participants or their property during the conference.
Location
The conference will be held at the Corpus Christi College in Cambridge.

Venue
Corpus Christi College
Trumpington St
Cambridge
CB2 1RH
Tel: +44 (0)1223 338000
For information about the venue, please visit www.corpus.cam.ac.uk

Talks will be held in the McCrum Lecture Theatre located on Bene’t Street just behind the Eagle pub. Signage will be provided from the main entrance via Trumpington Street (a floor plan is also appended below). Please see the map at the back of this document for an overview of the college site.

Registration
Registration will take place in the foyer area of the McCrum Lecture Theatre during the following times:

<table>
<thead>
<tr>
<th>Date</th>
<th>Times</th>
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<tr>
<td>Monday 7 December 2015</td>
<td>08:00 – 18:00</td>
</tr>
<tr>
<td>Tuesday 8 December 2015</td>
<td>08:30 – 17:30</td>
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On arrival, each participant will receive a delegate pack containing a lanyard badge, programme, delegate list, folder, note pad and pen. Please wear your badge at all times because this will help with security and enable you to identify your fellow delegates. Replacement badges can be issued at the registration desk.

The conference abstract book will be made available to delegates as a PDF file in advance of the conference. The abstract book will only be available in a digital format. Please print a personal copy if you would like to refer to a hardcopy at the conference.

Payment
The organiser reserves the right to refuse admission to any participants who has failed to pay their registration fee in full prior to the start of the event.

Messages
A message board will be placed near the registration desk. Participants should check the board for messages as an attempt to locate participants will only be made in the case of an emergency. During registration times, messages can be left by emailing jon.roe@iop.org Messages can also be left by telephoning 07737 117388.

Catering
Lunches, and refreshments during the conference are included in the registration fee and served at set times during the conference programme. Please refer to the overview below for times and locations.

The conference dinner on Monday 7 December, will be held in the College Dining Hall and is only available for those that have pre-booked their place. The cost to attend the dinner is £50, to book email jon.roe@iop.org

<table>
<thead>
<tr>
<th>Monday 7 December 2015</th>
<th>Time</th>
<th>Location</th>
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<tr>
<td>Welcome refreshments</td>
<td>08:00 – 08:50</td>
<td>Foyer, McCrum Lecture Theatre</td>
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<tr>
<td>Morning refreshments</td>
<td>10:15 – 10:45</td>
<td>Foyer, McCrum Lecture Theatre</td>
</tr>
<tr>
<td>Lunch</td>
<td>12:00 – 13:00</td>
<td>College Dining Hall</td>
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<tr>
<td>Afternoon refreshments</td>
<td>15:40 – 16:00</td>
<td>Foyer, McCrum Lecture Theatre</td>
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<table>
<thead>
<tr>
<th>Tuesday 8 December 2015</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Welcome refreshments</td>
<td>08:30 – 09:00</td>
<td>Foyer, McCrum Lecture Theatre</td>
</tr>
<tr>
<td>Mid-morning break</td>
<td>10:30 – 10:50</td>
<td>Foyer, McCrum Lecture Theatre</td>
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<tr>
<td>Lunch</td>
<td>12:55 – 13:55</td>
<td>College Dining Hall</td>
</tr>
<tr>
<td>Afternoon refreshments</td>
<td>15:10 – 15:30</td>
<td>Foyer, McCrum Lecture Theatre</td>
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Dietary requirements
Participants with special dietary requirements are asked to notify the conference office by e-mail prior to their arrival if they have not already done so when registering. Those with special dietary requirements are asked to make themselves known to the catering team. It will not be possible to provide an alternative menu unless prior notification has been received.

Nut allergies - unfortunately the venue cannot provide assurances that food has not been cross-contaminated with traces of nuts during ingredient processing at manufacture’s sites, and during food preparation and on-site. For this reason, we are unable to provide guarantees that any of the food served is free from nuts or trace elements. Please e-mail jon.roe@iop.org if you have any queries.

Accommodation
Accommodation is not included within the registration fee. Participants should make their own arrangements for accommodation and should book early to get the best possible rates. Cambridge offers a wide range of Bed and
Breakfasts, Guest Houses, Hotels and Self Catering accommodation to suit all tastes and budgets. For more information and to book, visit http://www.visitcambridge.org/accommodation.

Alternatively, accommodation is available in the halls of residences at some Cambridge Colleges. For further information, please go to http://www.cambridgerooms.co.uk/.

**Presenter's information**

**Oral presentations**
The lecture theatre is equipped with the following audio-visual equipment:

- Laptop with PowerPoint facilities (Office XP and Windows XP)
- Data projector and projector screen
- Microphone – Radio (Lapel)

Speakers wishing to use additional audio-visual equipment or intending to present from a Macintosh computer are asked to contact Jon Roe (jon.roe@iop.org) before the conference.

Speakers are requested to bring their presentations on a USB memory stick in either Office 2007 or .pdf format and preload them onto the laptop located in the lecture theatre. Speakers should save their presentation into the appropriate pre-named session folders pre-set on the desktop and files should be saved by speakers surname and initial.

To optimise compatibility, particularly for the inclusion of multimedia components, PowerPoint presentations should have been saved using PowerPoint’s “Package for CD” facility. Direct connection of personal laptops (with set up in the break prior to the corresponding session) is an acceptable but not preferred alternative.

The lecture theatre is reasonably large, and speakers should use a minimum 15-point font size in PowerPoint slides to ensure legibility.

Flash posters consist of a 3-slide, 3-minute short presentation. Please prepare your flash poster using the instructions above. To ensure timekeeping in the flash poster sessions, those presenting in flash poster session 1 will upload their files to a single computer during the refreshment break on Monday morning at 10:15. Those presenting in Flash poster session 2 can upload their files during lunch between 13:00 – 14:00 so please have them ready on named USB sticks.

Presenters are asked to prepare their talks to match the allocated times which will be rigidly enforced.

- Invited talks (35 minutes)
- Contributed talks (20 minutes)
- Flash posters (2-3 minutes)

**Programme**
Please refer to the website at for the latest programme.

**Social Programme**
An informal drinks reception, which is available to all will be held on the evening of Monday 7 December from 18:00 – 19:00 in the Old Combination room.
The conference dinner will follow, for those that have pre-booked their place, and will be held in the College Dining Hall from 19:00. The dinner will consist of a three course Christmas menu with wine. If you have not booked the dinner and want to attend, please email jon.roe@iop.org. The cost of the dinner is £50.00.

Travel
Cambridge is a busy city and wasn’t built with modern traffic flows in mind, so it’s best to visit the centre on foot. Corpus Christi College is situated on King’s Parade in Cambridge City Centre. A map is located at the back of this document.

By Air
Jetlink run an hourly bus service to and from Stansted, Luton, Heathrow and Gatwick airports. A Railway service is also available from Stansted (for more information see the National Rail Enquiries website or from the UK call National Rail Enquiries 08457 484950). The University maintains links to more airport information.

By Car
If you’re planning on driving to Cambridge, we strongly recommend that you use the Park and Ride scheme as parking is limited and several city centre roads have restricted access. Information about the Park and Ride scheme is available online at: http://www4.cambridgeshire.gov.uk/info/20149/park_and_ride
The College is located off the M11 via Junction 11 or 12. You can plan your route online using one of the free route planners - examples are The AA or The RAC.

From the M11, take either Junction 11 or 12 and follow into Cambridge City Centre and follow the city signs for public parking as parking is not available at Corpus (except for loading and unloading and other special circumstances). There are maps posted around the city which will help you find your way back to the College once you park.

By Train
Cambridge is well-connected by train services and the station is located approximately one mile from the city centre (around 20 minutes on foot). There’s a taxi rank outside the station and frequent buses run between the station and city centre. For information contact National Rail Enquiries (tel: +44 (0)8457 484950).

By Coach
The Bus Station is within walking distance of the College. For information about coach services to Cambridge see the University or Cambridge City Council websites. Alternatively you can plan your route through National Express Coaches.

Local Taxis
Taxis are readily available in and around the city centre. A directory of taxi firms and phone numbers can be viewed by clicking here.

Visas
Citizens of the European Union do not need a visa to enter Britain. If you are from any other country, find out about visa requirements before you travel by visiting http://www.ukba.homeoffice.gov.uk/visas-immigration.

Health & Safety
First Aid
If you fall ill or injure yourself during the conference, please report the incident to the registration desk or a member of the college staff who will call a first aider. In case of serious injury, paramedics will be called. If you need to call an ambulance, the number from any phone is 999.
**Behaviour and conduct**
Visitors are welcome to Corpus Christi College throughout the year. Please remember that the College is a living and working place. Please, therefore, conduct yourselves around the College as quietly as possible and avoid obstructing paths or doorways or enter areas marked ‘Private’ or ‘Closed’. You are asked not to picnic, drop litter or smoke in the courts or gardens. Please keep off the grass lawns in Old and New Courts.

**General Information**

**Safety information**
If the fire alarm sounds, please make your way out of the nearest fire exit and make your way to the nearest assembly point, this will be displayed on the fire action notice attached to the wall in the lecture theatre. Please wait for further instructions. Do not renter the building until instructed to do so by a fire marshal.

Please familiarise yourself of all routes in and out of the building, where the fire exits are, which one is the nearest and that it is kept clear at all times, on arrival.

**Cloakroom**
A cloakroom is located outside of the lecture theatre.

**Local Facilities/Information**
There is a Marks and Spencer’s food shop on Market Square which is a 5 minute walk. There is also a small newsagent just on Kings Parade which is 2 minute walk. Cash dispensers are on the Market Square.

**Electricity**
British electrical standards are 50Hz 230 volts, so some North American and European electrical devices may require converters; all will require plug adapters. Please bring your own adaptor.

**Internet Access**
Complimentary Wi-Fi internet access is available for all conference delegates. Please collect a code from the registration desk.

**Local Taxi Numbers**
Cam Cab - 01223 704704
A1 Cabco United Regency - 01223 313131
LP Taxis Cambridge - 01223 243453

**Smoking Policy**
In accordance with government legislation smoking is not permitted in any building, temporary enclosed structure or substantially enclosed space outside buildings.

**Complaints**
We hope that your time at the conference is enjoyable. However, should you encounter any problems whilst at the conference, please report them to the conference registration desk as soon as possible. The conference team will make every effort to rectify the issue as soon as possible.
IOP membership

Non-member registrants attending this conference will automatically become affiliate members of the Institute of Physics for 12 months and will receive copies of Physics World. As an affiliate member you will be entitled to attend IOP conferences at the members’ rate for the period of your membership and to use MyIOP – the member-only network.

Full details will be sent to you after the conference. In order to take advantage of this affiliate membership, payment for the conference registration fee must be received in accordance with our payment terms.

Membership of the Institute of Physics is open to all those with an interest in Physics. For further information, please visit http://members.iop.org or email membership@iop.org.

Sponsors

The organisers would like to thank the following sponsors of the 42nd IOP Plasma Conference: